



**PACKHOUSE MAINTENANCE MANAGER**

**JOB SPECIFICATION**

**FEBRUARY 2025**



## POSITION DESCRIPTION

**POSITION TITLE:** PACKHOUSE MAINTENANCE MANAGER

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**DEPARTMENT:** FARMS

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**PRIMARY LOCATION:** TWO WELLS (SA)

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**REPORTS TO:** ENGINEERING MANAGER

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**PRIMARY PURPOSE:** The Packhouse Maintenance Manager is responsible for the effective management and coordination of maintenance activities within the Packhouse. This role involves overseeing maintenance contractors, managing equipment faults, ensuring the functionality of packaging equipment, and ensuring all maintenance tasks are completed efficiently and within budget. The manager will work closely with both internal teams and external contractors, ensuring that all maintenance-related activities align with operational goals and timelines.

### KEY RESPONSIBILITIES

- Oversee and manage Packhouse maintenance contractors, ensuring tasks are completed efficiently and according to schedule.
- Ensure that unscheduled equipment faults are addressed and resolved promptly to minimise downtime and ensure smooth Packhouse operations.
- Use MEX maintenance software to record, track, and monitor equipment breakdowns, spare parts consumption, and other maintenance activities.
- Manage and track Key Performance Indicators (KPIs) relating to SER (Service Efficiency Ratio) and TER (Total Equipment Reliability), ensuring performance targets are met.
- Maintain accurate financial and statistical records of maintenance activities, ensuring proper documentation for budgeting and reporting purposes.
- Liaise with Packhouse Management to ensure all equipment is running effectively and efficiently. Address any operational concerns related to equipment performance.



- Oversee and manage unplanned issues and repairs, ensuring that all problems are resolved in a timely and cost-effective manner.
- Understand project goals, timelines, and expected outcomes. Manage project plans and deliverables to ensure successful project completion.
- Work closely with all relevant stakeholders to ensure maintenance projects are delivered on time and within budget. Act as the key point of contact for all maintenance-related queries.
- Manage and lead a small team of technicians, ensuring they are effectively trained and equipped to carry out maintenance tasks.
- Manage external contractors and service contracts, ensuring service agreements are adhered to and that services are delivered on schedule.
- Oversee fault finding, repairs, and ongoing maintenance of automation and packaging equipment to ensure maximum uptime and operational efficiency.
- Maintain the spare parts store for packaging equipment, ensuring necessary components are stocked and readily available to minimise delays.
- Manage maintenance activities within the allocated budget, ensuring efficient use of resources while minimising costs.
- Lead and undertake various project work within the packaging facilities, ensuring all projects align with operational goals and timelines.
- Creating and overseeing the execution of planned maintenance schedules and tasks

## **ESSENTIAL REQUIREMENTS**

- Previous experience working as a Maintenance Engineer or in a maintenance supervisory position, preferably in a manufacturing environment with a background in food production, machinery or engineering
- Ability to handle 3<sup>rd</sup> party contractors
- Experience with PLC, Autocad and Scada systems would be an advantage.
- Experience in installation, operation, service, fault finding, repair and maintenance of plant equipment
- Ability to develop Hazard Analysis and risk assessments on assigned jobs
- Experience in exercising good judgment in appraising difficult situations and making appropriate decisions pertaining to equipment condition and appropriate corrective action
- Demonstrated capacity to manage competing priorities in a fast-paced environment
- Strong administration and customer service experience
- Budget management skills with a focus on cost-efficiency.



## DESIRABLE

- Experience in the food manufacturing industry or similar environment

## SPECIAL CONDITIONS

This role is predominately a Monday to Friday role; however, during the summer months some out of hour's work may be required to complete duties and tasks.

## INTERNAL CONTACTS

The position is required to communicate with:

- Packhouse
- Senior Leadership Team
- Maintenance Team
- SHEQ Team/HR Team

## EXTERNAL CONTACTS

The position is required to communicate externally with:

- Contractors

## COMPANY VALUES

We pursue perfection every day, by making sure we do everything with **PRIDE**.

- First there's **PASSION**. It's not just the secret ingredient for growing delicious fruit and veggies – it's how you grow a great team, too.
- Second is **RESPECT**. We focus on building respectful relationships with our network of growers, suppliers and customers. It's key to having happy people, and a healthy business.
- We're all for **INNOVATION**. And in our world, that means encouraging everyone to come up with fresh tastes, techniques and ideas. Because innovation can come from anywhere.
- Then there's **DISCIPLINE**. While we love to have fun at work, we're all perfectionists at heart. Staying professional and focused is the only way we can live up to our name.
- And finally, we're **ETHICAL** – always. From our products and people to our sourcing and service, everything comes down to quality, honesty and trust. It's vital in our recipe for success.



## HOW TO APPLY

Applications including a cover letter and CV should be addressed Bernie Dyer. Please visit [henderconsulting.com.au](http://henderconsulting.com.au) to apply.

For a confidential discussion, please call (08) 8100 8827.

### **Please Note**

Your application will be automatically acknowledged by a return email.